



"A Ministry Serving Our Community"

## April 30, 2019 - AGENDA

### MoW Mission Statement:

Meals on Wheels Ministry delivers nutritious meals, safety checks, and other services that enable seniors and disabled citizens to remain in their own homes.

- **Open Forum #1**

- *Note: Open Forum is provided prior to the Call to Order at every monthly meeting. Any person who wishes to do so may speak briefly on matters of concern. This forum will take place before and after the meeting. Items brought up that are not on the official agenda, will be noted for discussion at the next monthly meeting or diverted to the appropriate committee. After the forum ends, all are welcome to attend the rest of the meeting (apart from Executive Session), but not to participate in discussion. There will be an opportunity for follow-up questions from those in attendance during the second Open Forum.*

- **Invocation**

- **Call to Order and Introductions – Board Chairman**

- Welcome to new board members

- **Minutes of March 26, 2019 meeting – Secretary**

- **New Business**

- Ratify electronic board vote on the FY2018 Audit
- Ratify electronic board vote of Board Chairman

- **Executive Officer's Report – Kari Kietzer**

- Operations
- Development
  - CDO Search
  - Board Acknowledgement Letters for high value gifts
  - Fork & Spoon Report
- Administration/ Programs

- **Committee Reports**

- **Governance Committee – Jennifer Hines, Chair-Elect**
  - Committee Meeting Minutes – please submit for board records
- **Finance Committee – Joe Denson, Treasurer**
  - Merrill Lynch Overview
  - Approval of March Profit & Loss and Balance Sheet for the record
- **Operations Committee – Jeff Cheavens**
- **Fundraising / Community Relations Committee – Trudy Williams & Amanda Jones**
- **Insurance Committee – Breck Watson**
- **Nominating Committee – Chris Green**

- **Old Business**

- **Strategic Plan**
  - Committee updates on progress
  - Deadlines
    - First Draft Due: May 17<sup>th</sup>
    - Final Draft Due: May 31<sup>st</sup>
- **Board Recruitment – Updates from board members on new nominations**

- **Executive Session (if needed)**

- **Adjournment**

- **Open Forum #2**

**Note:**  
The next Board meeting will be  
May 28, 2019 at 12:15 p.m.  
in the Rogers Room at Meals on

# MONTHLY BOARD OF DIRECTORS MEETING

